

CHAPTER 5 - MEET OFFICIALS

Consistent with the provisions of the Amateur Sports Act of 1978, the United States Olympic Committee has designated USA Gymnastics as the National Governing Body (NGB) for the sport of gymnastics in the United States. As reflected in its Articles of Incorporation and its conduct under those Articles, USA Gymnastics' responsibilities for governing the sport of gymnastics include the regulation of matters relating to the training, testing, certification and assignment of judges for gymnastics competition conducted or sanctioned by USA Gymnastics.

Please review the Duties and Responsibilities for Members in Chapter One.

I. Contracting of Officials

In order to ensure properly rated officials at all sanctioned events, officials may be contracted through a designated and approved contractor.

- A. State Administrative Committees shall determine their officials' contractor and/or assignor to be used for meets that are conducted under the organizational jurisdiction of the State Administrative Committee.
- B. Regional Administrative Committees shall determine their officials' contractor.
- C. USA Gymnastics criteria for selection of officials must be followed.
- D. The Meet Director must complete a "Request for Judges" form and send it to the Contractor, with payment of a maximum of \$3.00 for each official contracted, by the deadline designated by the State Administrative Committee.
 - If the request is received less than 30 days prior to the competition, the fee is a maximum of \$5.00 for each official contracted. Assignments for such late requests will be based on availability, since there may not be a sufficient number of certified officials available. Forms can be found on the USA Gymnastics web site or contact the State Administrative Committee Chairman.
- E. The USA Gymnastics Judges' Compensation Package will be used at all sanctioned competitions, with the exception of the judging fees for Xcel competitions that have an entry fee of \$35.00 or less. (Refer to Xcel Judging Guidelines.)
- F. Meet hosts of Invitational competitions or any meets that are not under the organizational jurisdiction of the State Administrative Committee may use the state-approved contractor or may contract the officials directly using a USA Gymnastics contract.
 - The Meet Director may also request specific judges (by name or by ratings) when they submit a "Request for Judges" form to the state approved contractor. The Request for Judges Form is available on the USA Gymnastics website under Women's Program – Forms – Meet Forms or from the State Administrative Committee Chairman or the NAWGJ State Judging Director.

II. Affiliation of Judges

The regulations regarding affiliation are NOT meant to prevent officials from judging, but to prevent unfair situations for the gymnasts.

A. Affiliation of judges with an individual(s) or gymnastics club:

1. A judge is considered affiliated at a specific meet if he/she is:
 - a. An immediate family member* of a:
 - 1) competing gymnast
 - 2) coach of a competing club
 - A judge whose immediate family member is a coach at a competing club is affiliated with that club regardless of whether or not the family member is on the floor coaching at a specific meet.
 - 3) club owner/administrator whose club is competing
 - 4) Women's Artistic (DP or Xcel) team member of a club competing in the meet.

Example: A parent of a Level 5 gymnast is judging an Optional competition in which her daughter's club is competing.

 - a) An immediate family member of a Men's, Rhythmic, Acrobatic Gymnastics, or Tumbling/Trampoline Team member of a competing club is NOT considered to be affiliated.
 - b) An immediate family member of any child enrolled in a recreational class of a competing club is NOT considered to be affiliated.
 - * Immediate family refers to a parent, step-parent, grandparent, or sibling. In addition, it could include any other person living in the household.
 - b. A person on the payroll of a competing club.
 - A judge who critiques or coaches at a specific gymnastics club on a regular (more than once a month) basis is considered affiliated with that club.

Chapter 5

- c. A Women's Artistic (DP or Xcel) team member of a club competing in the meet.
 - Example: A Level 10 gymnast holds a Compulsory rating and is judging gymnasts from her own club at a Compulsory meet.
 - d. A Coach of a competing gymnast.
 - e. A Club Owner of a competing club/gymnast.
 - f. Any sports science professional that is paid for ongoing services for a competing athlete.
 - Example: Athletic Trainer, Physical Therapist, Sports Psychologist
2. Judges affiliated with a club, gymnast or coach participating in the competition MAY be assigned to judge, with the following stipulations:
- a. In USA Gymnastics qualifying competitions with panels of two (2) or four (4) judges:
 - 1) An affiliated judge may be assigned as a Panel judge or as the Meet Referee.
 - 2) No more than one (1) judge with the same affiliation may be assigned per panel.
 - 3) An affiliated judge may NOT be assigned as Chief Judge, regardless of accreditation rating.
 - b. In non-qualifying Open Invitationals with panels of two (2) or four (4) judges:
 - 1) Affiliated judges may be assigned as a Chief or Panel judge.
 - 2) If any of the Chief Judges are affiliated, the Meet Director must list the judges (and their affiliation) on the pre-meet information.
 - c. For meets using one-judge panels, an affiliated judge may be assigned ONLY when there are not enough non-affiliated judges available and only with the approval of the Regional Technical Chairman (RTCC).
 - If the RTCC is affiliated and must be assigned, approval must come from the State Administrative Committee.
 - An affiliated judge may be assigned to a one-judge panel for DP Level 1 and 2 and Xcel Divisions Bronze and Silver.
 - d. If the club with which the judge is affiliated is not participating in the meet to which the judge has been assigned, he/she is NOT considered affiliated at that meet.
 - 1) If the meet format has separate team and individual awards per session, then a judge would be affiliated only during the session(s) in which the club/team that he/she is affiliated with is competing.
 - 2) If there is an overall team award for the same levels at the end of the entire meet, the affiliation rules apply for the entire competition.

II. Criteria for Selection of Judges to Women's USA Gymnastics Competitions

- A. General Policies and Procedures at Development Program (DP) Competitions
1. The Technical Committee establishes the criteria for selection of judges to DP competitions. Infractions should be brought to the attention of the Regional Technical Committee Chairman and/or the National Technical Committee Chairman for appropriate action.
 2. All assignment of judges will be made according to the *USA Gymnastics Women's Program Rules and Policies*, USA Gymnastics Technical Committee criteria for selection and the philosophy as defined herein.
 3. The State Administrative Committee selects the Meet Referee and the officials for State Championships. Chief Judge and Panel Judge assignments to specific events at State and Regional Championships are the responsibility of the State or Regional Administrative Committees. It is strongly recommended that the State Administrative Committee and the Regional Administrative Committee ask the assigned Meet Referee to make the Individual Event Assignments. At local, pre-sectional and sectional meets, the assigning official may make the event assignments. Criteria for assignment of judges must be followed.
 - a. The State Administrative Committee determines the judging criteria for DP Levels 1-3 and the Xcel Program
 - b. When designating the Chief Judge positions for sanctioned competitions, rating and longevity do not necessarily determine assignment as Chief Judge. Reference the chart later in this chapter for minimum rating required.
 4. The Regional Administrative Committee selects the officials for the Regional DP competitions, with the approval of the RTCC, and in consultation with the Regional Administrative Committee Chairman.
 - a. The State Administrative Committee must submit their recommendations in rank order (or groups in rank order) to the RTCC.
 - b. Rotation of officials is not required but may be considered.
 - c. The Regional Technical Committee Chairman, if unavailable, selects the Meet Referee, in consultation with the Regional Administrative Committee Chairman.
 5. Level 9 Eastern/Western Championships and Level 10 Development Program National Championships assignments will be made by the National Technical Committee Chairman, in consultation with the Development Program Technical Director after reviewing the regional recommendations as well as financial considerations.
 - a. The Regional Technical Committee Chairman must submit their Regional Administrative Committee's recommendations in rank order (or groups in rank order) to the National Technical Committee Chairman (with a copy to the Development Program Technical Director) no later than November 1.
 - b. Rotation of officials is not required but may be considered.

Chapter 5

6. Geographical representation is not required but may be considered in all selection of officials. (See specific competitions).
 7. It is permissible to assign judges from adjacent or neighboring states and/or regions, if necessary, in order to obtain the desired number and appropriately rated judges at minimal cost.
 8. In order to be considered for an assignment, all judges must be:
 - a. Current USA Gymnastics Women's Program members serving in a judge role. Membership requires a current Safety Certification and, for those individuals who are 18 years and older, a criminal background check, U110 Safe Sport Training and U113 Safe Sport Policy Course.
 - b. Certified and actively judging at the level of meet to which they are assigned.

In the event that all local judges with the proper rating have been asked and there are not enough properly rated officials available to judge on a specific date, and the format of that local or sectional meet cannot be adjusted to allow the gymnast to be judged by properly rated officials, the assignor uses the following guidelines to assign the meet:

 - 1) Notify the Meet Director and give them the option of securing properly rated judges from outside their geographic area (or state).
 - 2) If the above option is not financially feasible, the assignor must notify and receive approval from the RTCC to assign a judge at the next lower level, giving priority to the following:
 - 1st – a judge who has taken and passed one part of the accreditation exam for the next level
 - 2nd – a judge who has taken the next level exam, but has not yet passed either part
 - 3) It is recommended that any judge assigned to judge a level higher than the rating held should be assigned to Vault.
 - 4) Compulsory meets: Current optional only rated judges are allowed to judge compulsory Vault **ONLY IF** there are not enough available compulsory-rated judges, provided that the RTCC has given permission.
 - c. Maintain USA Gymnastics Continuing Professional Education requirements annually; see chart.
 - 1) If a judge has not completed his/her CPE requirements by July 31st, he/she CANNOT BE ASSIGNED to any USA Gymnastics sanctioned competition until such time that they submit the completed Annual CPE form.
 - 2) Some states may experience difficulty in securing enough officials who are current with CPE requirements in order to staff a specific competition. If there is an absolute necessity to assign a judge who is delinquent in completing his/her CPE requirements, the judge may be assigned; however, that judge's compensation will be reduced by \$5.00 per hour.
 - d. Priorities for assignors after August 1 of each year:
 - 1) Assign properly rated judges
 - a) First, those who have completed annual CPE requirements.
 - b) Second, if not enough of the above are available, assign those who have not yet met their CPE requirements.
 - 2) Only after all possibilities of the above have been exhausted, may the assignor request permission from the RTCC to allow a judge with one rating lower to be assigned.
 - e. Holding a specific rating does not insure a judging assignment. Once the availability of judges has been established, the assignors must consider:
 - 1) Requests by the Meet Director for specific judges or specific ratings.
 - 2) The minimum rating required to judge the specific meet.
 - 3) Geographical location of the meet. Attempts should be made to keep the travel costs at a minimum for the Meet Director.
- B. "Judges' Accreditation" is the name applied to the certification process and the process will be a part of the USA Gymnastics University. The "Continuing Professional Education (CPE)" system will be implemented as listed below:
1. Annual CPE credits are required to be assigned to judge any USA Gymnastics competition.
 2. The accreditation year is August 1-July 31. Credits earned during the months of June and July may be used for the current or upcoming accreditation year.
 3. CPE credits will be calculated in actual clock hours (hours involved in the activity).
 4. The rating a judge holds on July 31 of each year determines the number of CPE hours required for the next accreditation year. Entry level judges attaining their rating after the start of the accreditation year are not required to report CPE hours until the following accreditation year. All CPE hours accumulated during that time may be used to fulfill the CPE requirements.
- Examples:
- a. If an individual achieved a Compulsory rating for the first time prior to August 1, the CPE requirements are due by May of the following year. If this individual upgrades their rating to 6/7/8 after August 1, they are only required to fulfill the CPE hours required of a Compulsory rated judge, as that was their rating as of July 31.
 - b. If an individual achieved a Compulsory rating for the first time on or after August 1, 2021, the CPE requirements are not due until May of 2023, since he/she had no rating as of July 31, 2021.

Chapter 5

5. USA Gymnastics and NAWGJ elected officers (State, Regional and National Chairman/Directors) are exempt from CPE requirements for the years in which they hold office. Also exempt are USA Gymnastics Women’s Program National office staff and National Coaching staff.
- Above mentioned elected officers also receive full credit for the 12 required volunteer hours for the USA Brevet and National Judges’ Course eligibility.

6. **Annual Required CPE hours are as follows:**

Highest Rating Held	Total CPE hours needed per Accreditation Year	Minimum # of Clinic CPE Hours required as part of the yearly total	Maximum # of CLINIC hours allowed to carry forward to the next Accreditation Year after the annual total has been met.
Xcel B/S/G	6 hours	3 hours	1 hour
Level 4/5	12 hours	6 hours	2 hours
Level 6/7/8	12 hours	6 hours	2 hours
Level 9	16 hours	8 hours	3 hours
Level 10	20 hours	10 hours	4 hours
National	20 hours	10 hours	4 hours
Brevet	20 hours	10 hours	4 hours

a. CPE Clinic Hours are those hours spent:

- 1) At State, Regional, or National organized events, such as Congresses, Clinics, Courses or Symposiums. These sanctioned events must be publicized in advance and open to all judges in the state, region, or nation as applicable to the event. (Exception: eligibility requirement must be met for National/Brevet judges’ courses.) Judging or coaching sessions will be designated as “approved for CPE”.
 - Clinicians also receive Clinic hour credits when teaching at such events. Clinicians at Regional or National educational events receive an additional 2 credit-hours for preparation time for every one hour of lecture.
 - Full CPE Clinic hours may also be earned for attending sanctioned LIVE USA Gymnastics webinars or virtual clinics/symposiums/congresses hosted by USA Gymnastics and/or NAWGJ.
 - Communication between the clinician and the registrants is required for these types of educational functions to count for Clinic hours.
 - Archived USA Gymnastics webinars are NOT eligible to fulfill any CPE Clinic hours. Only online judges’ courses for which you must register with USA Gymnastics will be eligible for fulfilling half of the Clinic hour requirement.
 - 2) CPE Clinic hours may also be earned for completing USA Gymnastics University Online Judges Courses.
 - A maximum of one-half of the annual required clinic hours for the rating level of the judge may be earned by online courses per accreditation year.
 - If a judge has earned more than one-half of their required clinic hours from online courses, they may use the extra hours toward the miscellaneous category, if necessary, to meet their total required CPE hours.
 - 3) Judges should retain their CPE clinic forms for documentation, with a copy of the Annual Report Form.
- b. All clinics eligible for CPE Clinic credit require pre-approval from the appropriate State or Regional USA Gymnastics and NAWGJ officers by submitting the Clinic Approval Form a minimum of three weeks prior to the clinic. USA Gymnastics and NAWGJ officers must return a copy of the signed Clinic Approval Form to the USA Gymnastics National office. All CPE-approved clinics require a sanction and once submitted to the National office, are posted on the Judges home page, select CPE Clinics.
- c. It is the responsibility of each judge to pre-print the CPE Clinic Credit form prior to attendance at a pre-approved clinic session. Judges must present the Clinic CPE Credit form for a signature at the conclusion of the clinic or following each session at multi-track Congresses/Symposiums. Clinical CPE activities are to be recorded on a Clinic CPE credit form, which can be found online under Women’s Program-Judges-Judges’ Accreditation forms.
- d. Annual Miscellaneous CPE credit: A maximum number of CPE hours may be acquired for the following miscellaneous activities:
- 1) Coaching (6 hours) to be signed by supervisor or club owner.
 - 2) In-gym observation or in-gym critiquing/consulting with coaches and gymnasts (6 hours), to be signed by the coach.
 - Attendance at State/Regional/National training camps may be used as miscellaneous credit–hours; however, if there is a clinician who is specifically assigned to the judges and has an organized agenda for instruction, it may be used for clinic-hours.
 - 3) Volunteering (4 hours) at a judging-related activity such as a competition or at a USA Gymnastics Congress or clinic. CPE form must be signed by the event coordinator, Meet Director, or Meet Referee. Two of these four hours can come from service as a USA Gymnastics Committee member or NAWGJ Board member.

Chapter 5

- 4) Video or live practice judging at a level equal to or higher than your current level (3 hours) Practice judging will require pre-approval from the SJD and/or USA Gymnastics State Administrative Chair. For pre-approval, simply send an e-mail to the appropriate officer requesting permission. Please note that live Practice Judging will also require pre-approval from the Meet Director. This is done by contacting the Meet Referee for the event, not the Meet Director. The practice judge should come prepared with all judging materials and wear the appropriate judging uniform. Video Practice Judging will be recorded in hours and requires written verification from the supervising judge.
 - 5) Miscellaneous CPE activities are to be recorded on the Miscellaneous CPE Credit form, which can be found online under Women's Program-Judges-Judges' Accreditation forms.
7. Continuing Professional Education Tracking:
- a. Each judge is responsible for keeping accurate records of his/her CPE activity, including documentation of attendance at the approved CPE experiences. Documentation should correspond to the hours submitted on the Annual CPE Record form.
 - b. The USA Gymnastics State Administrative Committee Chairman will be responsible for designating a USA Gymnastics CPE Coordinator for their state. CPE Coordinators must be proficient in Excel spreadsheets. The CPE Coordinator will maintain a list of all judges in the state, the number of CPE hours they completed each year, and the number of clinical hours they will carry forward to the next year, if applicable.
 - c. Each judge is responsible for recording a summary of their total annual CPE hours by category, recorded on the Annual CPE Record form, and submitting their form to their respective CPE Coordinator by May 31 of each year. The Annual CPE Record form is available online under Women's Program-Judges-Judges' Accreditation forms or may be obtained from the state CPE Coordinator.
 - d. The CPE Coordinator is responsible for sending a master list of all judges in their state, indicating those who have successfully completed their annual CPE requirements to the Development Program Technical Director at the USA Gymnastics national office, their respective SJD, RJD, and USA Gymnastics State Administrative Committee Chair, Regional Technical Committee Chair, and Regional Administrative Committee Chair by June 30th of each year.
 - e. If a judge does not complete all of their required CPE hours within a given accreditation year, they must apply CPE hours from the successive year to make up for the hours they were lacking. When completed, they must still send the proper documentation to their CPE Coordinator, who then sends an updated list to the National Office and their respective State and Regional officers.
 - Note that CPE hours cannot be used twice, meaning if hours are being used to make up for a deficit in the previous accreditation year, those same hours cannot not be applied to the current accreditation year as well.
 - f. The National Office will conduct audits each year that will require randomly selected judges to submit actual documentation of their CPE, as reported to the CPE Coordinator, to the USA Gymnastics National office. Any judge who fails to provide documentation of actual CPE hours as reported will be subject to disciplinary actions as stated in Article 9 of the USA Gymnastics Bylaws.
 - g. Should a judge exceed the total minimum number of CPE hours required of their rating in an accreditation year, and the excess is in the category of Clinic Hours, they may carry forward the excess Clinic hours up to the maximum number of carry-over clinic hours allowed as designated by their rating. Excess miscellaneous hours may not be carried over.

Example: A National judge is required to earn a TOTAL of 20 total CPE hours, 10 of which MUST be Clinic hours

 - 1) Earns a total of 24 CPE hours: 14 Clinic hours and 10 Miscellaneous hours – There is an excess of 4 clinic hours beyond the required 20 hours, so 4 clinic hours may be carried over.
 - 2) Earns a total of 20 CPE hours: 12 Clinic hours and 8 Miscellaneous hours for the minimum 20 hours required of that rating. No carry-over of Clinic hours is possible since the total number of required hours for that rating has not been exceeded.
- C. Development Program Competitions
- ALL JUDGES FOR THE FOLLOWING COMPETITIONS MUST POSSESS A CURRENT JUDGING CERTIFICATION AT THE LEVEL TO WHICH THEY ARE ASSIGNED. All judges assigned to Development Program State, Regional, Eastern/Western and National Championships shall have been actively judging within the corresponding Development Program Level (Compulsory or Optional) during the competitive season and shall be current members of USA Gymnastics with current Safety/Risk Management Certification and, for those who are 18 years and older, a Criminal Background Check, U110 Safe Sport Certification and U113 Safe Sport Policy Course completion. In order to be assigned to a sanctioned competition, all judges must be current with all USA Gymnastics Continuing Professional Education (CPE) requirements.

Chapter 5

COMPULSORY LEVELS

	MINIMUM RATINGS REQUIRED FOR ASSIGNMENT AS:			Minimum # Judges Per Panel	Geographic Representation
	Meet Referee	Chief Judge	Panel Judge		
Level 1-3					
Local	Level 4/5 ---- Criteria determined by SAC	Level 4/5 ---- Criteria determined by SAC	Level 4/5 ---- Criteria determined by SAC	1 (# and minimum criteria for 1-judge panel determined by SAC)	
Pre-Sectional/ Sectional	Level 4/5 ---- Criteria determined by SAC	Level 4/5 ---- Criteria determined by SAC	Level 4/5 ---- Criteria determined by SAC	1 (# and minimum criteria for 1-judge panel determined by SAC)	
State	Level 6/7/8 and 4/5 Criteria and selection determined by SAC	Level 4/5 Criteria determined by SAC	Level 4/5 Criteria determined by SAC	2	(determined by SAC)
Level 4					
Local	Level 6/7/8 and 4/5	Level 4/5	Level 4/5	1 (if 1 judge panel- min. 4/5 w/ min. of 1 yr. experience)	
Pre-Sectional/ Sectional	Level 6/7/8 and 4/5	Level 4/5	Level 4/5	1 Determined by SAC: If 1-judge panel - min. 4/5 w/ min. of 1 yr. experience	
State	Level 6/7/8 and 4/5 Selected by SAC	Level 4/5	Level 4/5	2 or 4 Determined by SAC	Determined by SAC
Level 5					
Local	Level 6/7/8 and 4/5	Level 4/5	Level 4/5	1 or 2 (1 judge panel allowed if not a state qualifier - must be min. Lev. 4/5 w/ min. of 1 yr. experience)	
Pre-Sectional/ Sectional	Level 6/7/8 and 4/5	Level 4/5	Level 4/5	2	
State	Level 6/7/8 and 4/5 Selected by SAC	Level 4/5	Level 4/5	2 or 4 (determined by SAC)	(determined by SAC)

Chapter 5

OPTIONAL LEVELS

	MINIMUM RATINGS REQUIRED FOR ASSIGNMENT AS:			Minimum # Judges Per Panel	Geographic Representation
	Meet Referee	Chief Judge	Panel Judge		
Level 6/7					
Local/ Pre-Sect. /Sectional	Level 9	Level 6/7/8	Level 6/7/8	2	
State	Level 9 Selected by SAC	Level 9	Level 6/7/8	2 or 4 (determined by SAC)	(determined by SAC)
Level 8					
Local/ Pre-Sectional/ Sectional	Level 9	Level 6/7/8	Level 6/7/8	2	
State	Level 9 Selected by SAC	Level 9	Level 6/7/8	2 or 4 (determined by SAC)	(determined by SAC)
Regional	RTCC, or Brevet or National Must have served as MR or CJ at L. 8, 9 or 10 Sectional or State	Level 9	Level 6/7/8	2 or 4 (determined by RAC)	(determined by RAC)
Level 9					
Local/ Pre-Sectional/ Sectional	Level 10	Level 9	Level 9	2	
State	Level 10 Selected by SAC	Level 10	Level 9	2 or 4 (determined by SAC)	(determined by SAC)
Regional	RTCC, If not available, then other Brevet or National Must have served as MR or CJ at L.9 or 10 Sectional or State	Level 10	Level 9	2 or 4 (determined by RAC)	(determined by RAC)
East/West	RTCC, or other Brevet selected by NTCC; Must have served as MR or CJ at L. 9 or 10 Reg'l or State	National Must have served as MR or CJ at L. 9 or 10 Reg'l or State	Level 10 or above; Must have judged a L. 9 or 10 Local, Sect., State or Reg'l	4	4 per region; 1 from each region per panel
Level 10					
Local/ Pre-Sectional/ Sectional	Level 10	Level 10	Level 10	2	
State	Level 10 Selected by SAC	Level 10	Level 10	2 or 4 (determined by SAC)	(determined by SAC)
Regional	RTCC, If not available, then other Brevet or National Must have served as MR or CJ at L. 10 Sect. or State	National With approval of RTCC	Level 10	2 or 4 (determined by RAC)	(determined by RAC)
National Championships	NTCC plus 1 Brevet selected by NTCC; Must have served as MR or CJ at L. 10 Reg'l or State	National Must have served as MR or CJ at L. 10 Reg'l or State	National Must have judged a L.10 Local, Sect., State or Reg'l	4	4 judges per region (2 for Junior and 2 for Senior 2 East and 2 West regions on each panel)

Chapter 5

D. Selection for Elite Competitions

1. The Judges' Selection Committee (JSC) is responsible for judge's assignments to Elite National Competitions (Classics, Championships, Olympic Trials, Pan American Trials, and World Championship Trials), Hopes Classics and Championships, as well as International judging assignments. The Judges' Selection Committee consists of the National Team Coordinator, International Elite Committee Chairman, and a FIG Brevet Judge appointed by the IEC.
2. All Elite National competitions (National Qualifying Meets, Classics, Championships, Olympic Trials, Pan American Trials, and World Championship Trials) and Hopes Classics and Championships are under the technical jurisdiction of the USA Gymnastics National Office and the International Elite Committee.
3. All judges for Elite and Hopes Optional competitions must hold a current FIG-Brevet rating.
4. Judges assigned to a Compulsory National Qualifying meet must hold an Elite Compulsory rating, as well as a current FIG or USA Gymnastics Brevet or National rating.
5. Judges for Optional Competition at National Qualifying meets:
 - a. All judges must come from the pool of selected FIG-Brevet officials established by the International Elite Committee (IEC).
 - b. Judges for National Qualifying meets conducted by the National office will be assigned by the Judges Selection Committee.
 - c. Judges for National Qualifying meets conducted in conjunction with Invitational competitions will be selected by the Meet Director, according to the guidelines established by the IEC and with the approval of the USA Gymnastics Senior Vice-President of Women's Program.
6. USA Championships/Classic Competitions:
 - a. All judges must come from the pool of selected FIG-Brevet officials established by the International Elite Committee (IEC).
 - b. Selection and event assignments will be made by the Judges Selection Committee.
 - c. Technical questions will be addressed by the Senior Vice-President of Women's Program, the Chairman of the International Elite Committee or their designated replacement.
 - d. A Video Review Panel will be used for Classic and above competitions and will be comprised of experts selected by the International Elite Committee.

IV. Duties of Meet Officials – See the *Development Program Code of Points*

USA Gymnastics Judge's Compensation Package

(EFFECTIVE AUGUST 1, 2021- JULY 31, 2022)

I. Non-judging Compensation

A. Judges Report Times and Fines

1. Judges MUST report to the judges' meeting/hospitality room 30 minutes prior to the scheduled march-in for local and invitational competitions, unless otherwise specified by the Meet Referee. Judges' compensation will begin at the scheduled report time. Any official who does not report within five (5) minutes of the scheduled report time will be compensated from the first scheduled march-in time.
2. Reporting time for those competitions requiring video analysis may be up to one (1) hour prior to march-in. The Meet Referee will specify the reporting time.

B. Travel

1. The standard IRS rate will be paid for the entire round-trip mileage for all drivers, including those who drive to meet a carpool. Judges are not required to submit printed MapQuest-type documentation in order to be reimbursed for mileage, unless requested by the Meet Director. The Meet Referee should verify the individual judge's MapQuest electronically.
 - IRS mileage rate changes are announced in December of each year and will be posted on the USA Gymnastics website, with the new rate effective in January.
2. Riders' fees are not paid.
3. Plane, train or bus travel expenses as stated on the contract shall be paid in full by the Meet Director. The total mileage cost should not exceed the cost of an airline ticket to the same location if the Meet Director requests that the judge purchase their own airfare or other means of travel.
 - a. If the judge requests to drive, instead of fly, the Meet Director must determine the cost of the airline ticket and communicate that information to the judge in order for the judge to be aware of the maximum reimbursement.
 - b. If the Meet Director requests that the judge purchase their own airfare or other means of travel, the judge must communicate the cost to the Meet Director for approval prior to finalizing travel plans.
 - Travel insurance is not a reimbursable expense.
4. Mileage to and from the airport, tolls, airport parking, fees for one bag (but not overweight bag charges), taxi or limousine service as stated on the contract shall be paid by the Meet Director. These expenses must be listed on the contract and be approved by the contracting official in order to be compensated by the Meet Director. Only standard and customary expenses with accompanying receipts will be reimbursed in the actual amounts.
5. For competitions that span over two or more days and:
 - a. Overnight accommodations are not necessary, round-trip mileage will be paid for each day.
 - b. Lodging is provided to the judges by the Meet Director:
 - 1) If a judge chooses to return home and drive back the second (and successive) days, round-trip mileage will be paid only once, unless pre-arrangements have been made with the contracting official and the Meet Director.
 - 2) When calculating mileage for meets requiring overnight accommodations, include electronic MapQuest-type documentation of the total miles from home to hotel, to and from competition venue, and return to home.
6. No other expenses (such as baby-sitters, car repairs, car rental, reimbursement for lost salary, or other normal work-related expenses) will be paid.

C. Lodging

1. If a judge must stay overnight prior to, during or following the competition, lodging must be provided and paid for by the Meet Director.
2. The form of accommodation must be specified in the judge's contract. Accommodations based on double occupancy in a room must provide two beds, which cannot include a sleeper sofa.
 - A judge may request single room accommodations, to be approved by the Meet Director. However, if approved, the Meet Director is not responsible for the full financial obligation unless otherwise agreed upon by both parties.
3. Whenever there is an early-morning report time and/or a late finish time, it is recommended that the Meet Director provide the option for the judges to stay at a hotel. Distance and/or weather conditions should be considered.

D. Per Diem

1. Meet Directors may either provide judges' meals or pay per diem, according to type of meet listed below.
 - a. Meals provided by the Meet Director should be nutritional and not just concession-type food.
 - b. Judges with dietary restrictions should bring their own food.
 - c. It is inappropriate for a judge to provide his/her family with meals in (or from) the judges' hospitality area.

Chapter 5

2. Day (Local) Meets

- a. No per diem will be paid (or meals provided) for competitions that require the judge to be at the meet site for less than 3 hours, unless round trip mileage is 100 miles or more. These rates are determined regardless of departure or arrival time to the judge's home.
- b. Per Diem compensation should be paid to the judges at a rate of:
 - 1) \$20.00 Diem - When on-site responsibilities are at least 3 hours but less than 8 hours. (Time begins with reporting time to include meetings and competition.)
 - 2) \$40.00 Diem - When on-site responsibilities are 8 hours or more. \$20.00 per meal (up to a maximum of \$40.00 per day) is assessed for any meals not provided by the Meet Director.

Clarification: Reimbursement for breakfast is not considered for day (local) meets which the judge travels to and from the meet site in one day.

3. Overnight Meets

- a. All meals not provided by the Meet Director are compensated at a rate of \$20.00 per meal, with a maximum of \$60.00 per day. Per diem or provided breakfast is required for only judges with an overnight stay.
- b. Guidelines for meals the night before the competition begins.
 - When the judge arrives at or before 5:00pm the day before the competition begins, a \$40.00 per diem is required. If the judge arrives at or after 5:01pm the day before the competition, a \$20.00 per diem is required.
- c. Guidelines for meals at the conclusion of the competition.
 - The Meet Director MUST include the information regarding meals provided at the conclusion of the competition in the contract.

E. Modifications

1. If any conditions on the contract are altered, it is the responsibility of the Meet Director to contact the individual judge(s) and the **CONTRACTING OFFICIAL** and provide that information to **BOTH**. Additional days or sessions are considered "non-contractual" and could result in the judge voiding the contract.
 - Additional assigning fees of \$1.00 per judge may be charged by the contracting official if called upon to notify the judges of any changes.

F. Cancellation

1. If the contract obligations are not fulfilled by either party because of extenuating circumstances, no mandatory penalties will be applied to either party. Example: Inclement weather (prohibiting travel), grave illness or public health emergency.
 - When inclement weather exists (weather which delays or prohibits safe travel for the judges), the Meet Director is responsible for the judges' lodging and meals. Judges will be accommodated with minimal expense and could be lodged in private homes with food provided. Hotel/Motel rooms are compensated ONLY if approved by the Meet Director.
2. Failure to comply with the contractual agreement will result in the following:
 - a. On the Meet Director's part:
 - 1) A minimum of 14 days' notice is required for amendments or cancellation of officials. If cancellation of officials occurs less than fourteen days prior to the meet and the officials are not re-assigned to another competition, the Meet Director is responsible for payment of 2 hours honorarium per judge and any non-refundable expenses incurred.
 - 2) Regardless of the timing of the cancellation of the meet, if the judge has purchased a non-refundable airline ticket, the Meet Director is responsible for reimbursing the judge for the "change fee" charged by the airlines to use the ticket for a future flight. In order to receive future credit for the cancelled flight, the judge must contact the airlines PRIOR TO THE SCHEDULED DEPARTURE to cancel the originating flight and must rebook a flight within one year of the DATE OF ISSUE of the original ticket by providing the ticket number. If the ticket is not cancelled prior to the scheduled departure, it becomes null and void.
 - b. On the Judges' Part
 - 1) If a judge is unable to fulfill a contract due to personal reasons, she is obligated to contact the assignor to determine which officials may still be available and call a proper replacement. If she fails to contact the assignor or does not give a minimum of 14 days' notice to the assignor and/or the Meet Director, a penalty of 2 hours honorarium and any non-refundable expenses incurred by the Meet Director will be paid to the Meet Director by the judge.
 - 2) Regardless of the timing of the cancellation on the part of the judge, if the Meet Director has purchased a non-refundable airline ticket, the judge is obligated to contact the airlines PRIOR TO THE SCHEDULED DEPARTURE to cancel the originating flight and to then reimburse the Meet Director for the cost of the ticket. The judge is then able to use the credit (minus a "change fee") to purchase another airline ticket for themselves within one year from the DATE OF ISSUE of the original ticket by providing the ticket number. If the ticket is not cancelled prior to the scheduled departure, it becomes null and void

II. Judging Compensation

A. Hourly Meet Fees

1. Judges will be paid an hourly fee, according to their rating, with a minimum payment of **three** hours PER DAY.
2. For meets with 3 or more sessions PER DAY, judges are to be provided a minimum of two 30-minute break times. Meals are to be provided during breaks, when appropriate as determined by the Meet Referee, regardless of the number of sessions per day.
3. Additional breaks, of any duration, may be provided between sessions throughout the day.
4. The maximum amount of unpaid break time is **60** minutes (**30** minutes for 2-session meets), including the required 30-minute breaks for lunch and/or dinner.
5. The daily number of paid hours is calculated by subtracting the required break time per day (minimum **30** minutes for two-session meets and maximum of **60** minutes for meets with more than two sessions) from the total time at the meet (from start of report time/judges' meeting to the completion of all four events for the day).

EXAMPLES:

a. Three session meet:

EXAMPLE 1: Report time for judges' meeting is at 8:00 AM, march-in /competition begins at 8:30 AM and the last session ends at 8:00 PM. Two 45-minute breaks for 2 meals were provided. Total time from report time to end of competition in the last session that day is 12 hours. Deduct the required break time (two **30**-minute breaks = **60** minutes total break time); the judge will be paid for **11** hours.

EXAMPLE 2: If both break times between sessions were one hour instead of 30 minutes (120 minutes of break time), there would be a total time of 13 hours (report time at 8:00 AM; meet ends at 9:00 PM), deduct **60** minutes of required break time and judges would be paid for **12** hours.

EXAMPLE 3: Report time is 8:00 AM and the competition ends at 8:00 PM. If one break time between sessions is **30** minutes and the second break time is only 15 minutes (45 minutes of total break time), the judges would be paid for the entire 12 hours since the minimum break time was not provided.

- b. Four session meet: Report time 8:00 AM; break between sessions 1 and 2 is 45 minutes; break between sessions 2 and 3 is 60 minutes (lunch provided); break between sessions 3 and 4 is 60 minutes (dinner provided). Meet is completely over at 10:00 PM. Total time at meet is 14 hours. Total break time is 2 hours and 45 minutes. Subtract **60** minutes (the maximum break time allowed) for a total of **13** paid hours.

6. If the required 30-minute break times for lunch/dinner have not been provided, payment for the day is calculated from the contracted report time to the end of the entire competition for that day. The Meet Referee must communicate with the Meet Director if, per the published competition schedule, the required 30-minute break time may not be provided.
 - Following a meal break, judges should return to the field of play at the scheduled march-in time; however, in the case of meets at which the athletes have a timed warm-up period immediately following the march-in, the Meet Referee may make arrangements with the Meet Director to continue the break time to ensure the minimum of **30** minutes break, provided that they can return to the field of play within five minutes of the start of competition.
7. At State, Regional and Nationals competitions which require a video analysis (Base Score) in addition to the judges' meeting, the paid judging time starts with the scheduled report time, up to one hour prior to the scheduled march-in time.
8. A portion of the hourly rate may be broken into halves, not less. Calculate the total time at the meet, then round off to the nearest half-hour (i.e., a total of 8 hours 15 minutes will be considered as 8 hours; a total of 8 hours 16 minutes will be considered as 8½ hours). Do not round up for each session. Subtract the required break time from the total (or adjusted) time at the meet to determine the number of hours for which to be paid the hourly rate based on rating.
9. The fee scale indicated in this document will be applicable for all USA Gymnastics sanctioned events unless otherwise specified in advance by the USA Gymnastics President.
10. This Judges' Compensation Package is in effect for all USA Gymnastics competitions, as specified, with exception of judging fees for Xcel meets with entry fees of \$35.00 or less.

B. Championship Meet Fees

Judges shall receive a daily or flat rate, according to ratings. The Daily Rate applies to all meets of more than four hours - up to eight hours of actual judging time. Half-day competitions (up to 4 hours of actual judging time) will use the Half-Day Rate. For DP/Xcel Regional Meets only, any additional time over eight hours/day will be compensated at the regular hourly rate.

1. Judges' fees to be calculated by:

- a. Calculate first the total time at the meet (report time to end of competition for the day)
- b. Deduct up to 1 hour for break time (if only one break-deduct 30 minutes).
- c. Deduct 8 hours, which are paid by the daily rate
- d. Any excess hours are paid using the regular hourly rate.
 - i. Example: report time-8:00 AM, three sessions (2 breaks), meet ends 10 PM
 - ii. 14 hours – 1 hour break = 13 hours
 - iii. 8 hours to be paid at daily rate, 5 additional hours to be paid at regular hourly rate for specific Rating.

Chapter 5

STATE CHAMPIONSHIPS FEES – Judges’ fees for State meets may be negotiated by the State Administrative Committee and the chief official of the contracting organization but cannot exceed the basic fee schedule.

- C. Chief Judge/Meet Referee Payment (Applies to DP and Xcel meets only)
1. A judge serving as Meet Referee OR Chief Judge shall receive \$10.00 per day at the following USA Gymnastics competitions:
 - a. State meets with four-judge panels
 - b. USA Gymnastics Regional Championships, regardless of the number of judges per panel.
 - c. Level 9 East/West Championships and Level 10 National Championships.
 - d. Dual compensation (total of \$20/day) is given if the Meet Referee also serves as a Chief Judge **at only the above listed meets.**
 2. Chief Judge OR Meet Referee fees are NOT paid at state meets with two-judge panels, or at any **sanctioned** local/sectional meets.
 - If a Meet Referee also serves as the Chief Judge in these situations, they will be eligible to receive \$10 per day Meet Referee payment.
 - **Meet Referees who also serve as a judge at meets with one-judge panels, such as intersquad meets, or meets with less than four events running concurrently are not eligible for the Meet Referee or Chief Judge fee.**
 3. The Meet Referee shall be paid the hourly fee for the time during which she/he is conducting official on-site Meet Referee responsibilities.

III. Xcel Judging Guidelines

- A. Judging Criteria: may be determined by the State Administrative Committee (example, ratings, number of judges per panel etc.).
1. A Level 7/8 rating is required for Platinum and Diamond divisions.
 - A minimum of Level 9 rating is recommended for Diamond division.
 2. If there is a lack of qualified judges, the assignor must contact the RTCC for permission to assign a lower rated judge, if necessary.
- B. Recommendation: two judge panels.
- For all Divisions, one-judge panels are allowed for mobility purposes.
- C. An Affiliated Judge: can be used.
- D. Affiliation: there may not be more than one judge per panel with the same affiliation.

Judges’ Rating	Allowable Xcel Division to judge	Rate per hour
Non-Rated Members	Bronze and Silver	\$16.00
Xcel Bronze/Silver/Gold	Bronze, Silver, Gold	\$18.00
Level 4/5 only	Bronze, Silver, Gold	\$18.00
Level 6/7/8 only	All Divisions	\$20.00
Level 4/5 and 6/7/8	All Divisions	\$22.00
Level 9 *	All Divisions	\$26.00
Level 10*	All Divisions	\$30.00
National*	All Divisions	\$33.00
Brevet*	All Divisions	\$36.00

* A minimum of Level 9 rating is recommended for Diamond division.

**USA GYMNASTICS JUDGES' COMPENSATION PACKAGE FOR WOMEN'S ARTISTIC GYMNASTICS
(EFFECTIVE AUGUST 1, 2021 - JULY 31, 2022)**

Rate	\$36.00	\$33.00	\$30.00	\$26.00	\$22.00	\$20.00	\$18.00
Hours	Brevet	National	10	9	4/5 + 6/7/8	6/7/8 only	4/5
3	\$108.00	\$99.00	\$90.00	\$78.00	\$66.00	\$60.00	\$54.00
3.5	\$126.00	\$115.50	\$105.00	\$91.00	\$77.00	\$70.00	\$63.00
4	\$144.00	\$132.00	\$120.00	\$104.00	\$88.00	\$80.00	\$72.00
4.5	\$162.00	\$148.50	\$135.00	\$117.00	\$99.00	\$90.00	\$81.00
5	\$180.00	\$165.00	\$150.00	\$130.00	\$110.00	\$100.00	\$90.00
5.5	\$198.00	\$181.50	\$165.00	\$143.00	\$121.00	\$110.00	\$99.00
6	\$216.00	\$198.00	\$180.00	\$156.00	\$132.00	\$120.00	\$108.00
6.5	\$234.00	\$214.50	\$195.00	\$169.00	\$143.00	\$130.00	\$117.00
7	\$252.00	\$231.00	\$210.00	\$182.00	\$154.00	\$140.00	\$126.00
7.5	\$270.00	\$247.50	\$225.00	\$195.00	\$165.00	\$150.00	\$135.00
8	\$288.00	\$264.00	\$240.00	\$208.00	\$176.00	\$160.00	\$144.00
8.5	\$306.00	\$280.50	\$255.00	\$221.00	\$187.00	\$170.00	\$153.00
9	\$324.00	\$297.00	\$270.00	\$234.00	\$198.00	\$180.00	\$162.00
9.5	\$342.00	\$313.50	\$285.00	\$247.00	\$209.00	\$190.00	\$171.00

Required Break Time:
30 minutes between
scheduled sessions.
(Max = 60 minutes)

Per Diem	Local	Overnight
\$20.00	3 - 7½ hours or under 3 hours but 100 mi. or more RT	\$20/meal or Max. of \$60.00/day
\$40.00	8+ hours	
Mileage: current IRS rate RT		

Meet Referee or Chief Judge (DP/Xcel) payment:

State Meet w/ 4-judge panels, Regional, East/West, and National Championship: \$10/day; \$20/day dual compensation given if Meet Referee also serves as Chief Judge.

State Meet w/ 2-judge panels, any local/sectional meets: \$10/day if Meet Referee serves as Chief Judge

All fees are based on a minimum of 3 hours.

Development Program / Xcel Regional Championships		
Rating	Daily (8 hours)	Half Day (4 hours)
Brevet	\$230.00	\$115.00
National	\$220.00	\$110.00
Level 10	\$210.00	\$105.00
Level 9	\$200.00	\$100.00
Level 8	\$190.00	\$95.00

Level 9 East/West Championships	\$275.00/day
Level 10 DP National Championships	\$350.00/day
Elite National Qualifiers	\$250.00 Full Day \$125.00 Half Day
Elite Classic	\$350/day
USA Championships	\$350/day
US Olympic Trials	\$350/day
National Collegiate Meet	\$250.00 Full Day \$125.00 Half Day

- For DP and Xcel Regional Championships and National Qualifiers, the additional time over 8 hours will be compensated at the regular hourly rate.
- At the National Qualifiers, Championships rate will apply to all Elite sessions (compulsory and optional). If a judge is assigned to the National Elite Qualifier and also judges additional DP Invitational sessions on the same day as the Elite session(s), the judge will be paid the hourly rate for the DP sessions and Championship rate for the Elite sessions.