

## Women's Administrative Committee

April 29-30, 2004  
Kissimmee, FL

*The meeting was called to order at 12:30 p.m. by Chairman Jan Greenhawk.*

### I. Roll Call

Region 1	Robbie Sumpter
Region 2	Ruth Sandoz
Region 3	Cori Rizzo
Region 4	Jim Schlott
Region 5	Kathy Shufflin
Region 6	Kathy Ostberg
Region 7	Lynn Perrott
Region 8	Deb Kornegay
ECC	Gary Anderson
JOCC	Tom Koll
JOPM	Connie Maloney
SDWP	Kathy Kelly
Guest	Kathy Feldmann, VP-Membership

### II. Welcome

Greenhawk welcomed the committee and thanked them for the work they do on a daily basis.

### III. Elite Committee Report

Gary Anderson thanked the Administrative Committee for the support and work which ultimately has helped to support the Elite development program. Gary explained that his committee now deals with the "Pre-Elite program".

#### GOALS:

Communications: Developed an Elite newsletter to help with the communications.  
Simplify things. Fewer changes with the compulsories and only one change with the Physical Abilities test.  
Cooperation: Between committees and among the coaches and judges.

The international level is having tremendous success. Depth of the team is unparalleled. Coaches are better educated.

The TOPs program has made a great contribution to the development of the coaches and athletes. Little/mild growth in this program. Testing about 2300 kids regionally. The standards have risen and coaches are being more selective as to who participates, so although the numbers are not increasing much, but the quality of those involved has increased tremendously.

The TOPs position is an appointed position because it is still ultimately the responsible of the Regional Elite Committee Chair.

Anderson also commended the work of Tom Koll as the Vice-Chair for Women on the Board of Directors.

### IV. J.O. Competitions

Connie discussed the procedures for Regional meet in terms of results/scoring and procedures for entry forms and fees. The committee discussed the problem of clubs not being prepared to pay the entry fee for Regionals or Nationals at their respective State and/or Regional meets.

A form will be sent to the RTCCs and the RACCs for the alternates to East/West and JO Nationals for use next year. Connie will finalize regional expenses for the athlete's jackets and report to the RACCs.

**Recommendation that, if an athlete who is qualified to Level 9 East/West and JO Nationals is unable to compete due to an injury/illness and is replaced by the alternate, the Meet Director will refund the injured athlete's entry fee. If no replacement is made, there will be no refund.**

Motion: J. Schlott  
Second: R. Sandoz  
PASSED

### V. Financial Reporting

State Chairmen are reminded that timely financial reporting is very critical and one of the most important responsibilities of the State Chairman. Repeated failure to meet the reporting deadlines can result in negative consequences for the State (including – holding of rebates and/or removal of State Chairman).

### VI. Election Guidelines

Jan distributed a rough draft for election procedures for National, Regional, State officers and State Administrative Committee members in order to make recommendations to the Women's Program Committee for changes/additions to the Operating

Code. The official procedures for all elections will be updated in the Women's Operating Code. Ballots go to the head of the election committee.

**Recommendation to add the word "WOMEN" to Professional Members to the Operating Code in the election procedures section.**

Motion: C. Rizzo  
Second: R. Sumpter  
PASSED

**Recommendation to the Women's Program Committee to extend the terms of office of the Regional Administrative Committee Chairmen and the Regional Pre-Elite Committee Chairmen by two years until 2007 to ensure the continuity of the committee structure.**

Motion: K. Shufflin  
Second: R. Sumpter  
PASSED

Kathy Kelly announced that there is only one candidate for the Administrative Committee Chairman and therefore Jan Greenhawk is elected by acclamation to a four year term.

**VII. Board of Directors**

The committee presented the names of the regional nominations for the Women's Program Representatives to the USA Gymnastics Board of Directors. The office will verify the nominations and collect resume for submission to the Women's Program Committee.

**VIII. JO Program Report**

Tom Koll reported to the committee that the development of the new compulsories (music, film, text) is ahead of schedule. The JO Committee will meet with the Technical Committee to clarify the expectations and deductions for the elements.

**IX. Program Growth**

Tom Koll reported to the committee of the directive that all programs have been given to address the issue of building our athlete base at the lower levels. The committee will address the issue including cost reduction (entry fees, judging costs) at the State Chairman Workshops.

**X. Petition Procedures**

**Recommendation to the Jr. Olympic Committee that the following clarification be added to the *Rules and Policies*: if a gymnast completes all four events in a qualifying meet, she is not eligible to petition and advance to the next competition.**

Motion: L. Perrott  
Second: D. Kornegay  
PASSED

**XI. Regional Congress**

The committee discussed Regional Congresses and coordination of those events with the national office and the advantages that would be available.

Regions who are using outside sources to conduct their regional congress will submit a contract and budget to the national office.

**XII. State Chairmen's Workshops**

The committee drafted the Agenda for the Workshop to be conducted prior to the National Congress in Anaheim on Wed. June 23. The agenda and the timelines will be sent along with the invitations to the Women's Program Summit.

**XIII. 2005 Compulsory Workshops & Technical Symposiums**

The workshops are scheduled as follows:

June 2-5, 2005 Louisville, Kentucky  
June 9-12, 2005 Reno, Nevada

Regional Compulsory Workshops will be conducted by the national office and the RACC's.

Region II	June 17 - 18	Oregon
Region III	June 17-18	Texas
Region VI& VII	July 9-10	TBD
Region VIII	June 24-26	Florida

**XIV. Calendar**

**The committee discussed the calendar and made the following recommendation:**

**Recommendation to the Jr. Olympic Committee to adjust the calendar for JO regional meets to avoid conflicts with the Collegiate Meets.**

Motion: C. Rizzo  
 Second: K. Shufflin  
 PASSED

Calendar as approved by the JO Committee:

2005		
State Meets	Level 9 & 10	March 19 &20
Regional	Level 9 & 10	April 15 - 17
Regional	Level 10	April 23 - 24
East/West	Level 9	May 6 -8
JO Nationals	Level 10	May 13 -15

2006		
State Meets	Level 9 & 10	March 11 - 12
Regional	Level 9 & 10	March 31 – April 2
Regional	Level 10	April 8 & 9
East/West	Level 9	April 21 - 23
JO Nationals	Level 10	April 28 -29

## XV. Rules and Policies

Jan will assign sections of the R&P to the RC's for proofing the document. Connie will update the document from the actions of the various committees this year and send the section to the appropriate RC's by May 15<sup>th</sup>. Return proofed copies by June 1.

Region IV & VIII	Page 33 - 46
Region II & VII	Page 17 to 32
Region VI & I	Page 47 - 51
Region III & V	Page 53 – 60
Jan	Forms on the internet.

## XVI. Education

Kathy Feldmann distributed information on various upcoming USA Gymnastics events, and the many educational activities and opportunities that are available through the Membership Department for the states and regions.

**Recommendation to the JO Committee that for the safety concern of the athlete during competitions, cells phones be put on "silent mode" for all meet personnel, meet participants and the spectators.**

Motion: R. Sandoz  
 Second: K. Ostberg  
 PASSED

**Recommendation to adjourn at 3:20 p.m.**

Motion: J. Schlott  
 Second: D. Kornegay  
 PASSED

*Approved by USA Gymnastics President Robert V. Colarossi  
 May 14, 2004*