

Women's Administrative Committee

August 18, 2006

St. Paul, Minnesota

The meeting was called to order at 8:00 am by Chairman Kathy Ostberg.

I. Roll Call

Region 1 - Perry Siu (Jen Shipman)

Region 2 - Ruth Sandoz

Region 3 - Cori Rizzo

Region 4 - Jim Schlott

Region 5 - Kathy Shufflin

Region 6 - Kathy Ostberg

Region 7 - Lynn Perrott

Region 8 - Deb Kornegay

ECC - - Gary Anderson

JOCC - - Tom Koll

JOPM - - Connie Maloney

WPM - - Tami Davis

VPP - - Kathy Kelly

II. Welcome

Kathy Kelly welcomed the committee and thanked them for all they do on a daily basis. Kelly congratulated Kathy Ostberg as the newly elected National Administrative Committee Chairman.

III. Elite Committee Report

TOP's program is strong. The on-line registration went well. Have 2700 tested. State Managers were appointed to improve consistency between testings. State TOP's Managers must be at every state TOP's testing. These TOP's state managers were brought in to a workshop. Program has reached 60-70 new clubs. Hope's program replaced Children's Elite. Many new clubs participated in the Hope's meet. Developmental Camps were added to the calendar this year and will continue. They proved to be very successful in involving new athletes and clubs.

IV. Women's Program Committee

Tom Koll discussed meeting agenda to approve Operating Code changes.

V. J.O. Committee Report

Tom Koll discussed leotard colors of the region which is ultimately the Women Administrative committee's responsibility. Committee requests that Connie provide them with accent color and other information

Tom requested that each region consider a method for the nomination of a Regional Coach of the Year. The nominees should be submitted via the JO Chair to the National JO Committee who will decide the National JO Coach of the Year. The winner will be introduced at USA Championships at 2007.

Timeline:

- States select a State JO Coach of the Year. This nomination will be submitted to the Regional JOCC at the Regional Championships.
- Each region will select a Regional JO Coach of the Year following the JO National Championships. This nomination will be submitted to Tom Koll on or before July 1, 2007

VI. Financial Reporting

The committee discussed financial reporting issues. State Chairs need to report to their constituents. Regional Chairs need to report to their constituents.

John Hewett, USA Gymnastics Controller, addressed the committee on a number of issues relating to financial reporting, updates in technology and future possibilities. John will create an excel worksheet so that the financial reporting will be uniform and done electronically.

RC's are still the control of the SC's finances and RC's still need to receive a copy of the SC's reports. RC's will hold rebates until paperwork is complete. Regional rebates may also be held if reporting is not received.

Receipts – must be kept. A minimum of a bank statement must be filed with the financial report. The Regional Committee Chairman may require additional documentation.

John will review categories and format of the spreadsheet and make any suggestions if needed. Both state and regional accounts will be maintained with the same spreadsheet. State and Regional chairs should be listed on the States account and Regional accounts should also have two signatures.

Motion that the states and regions file both a quarterly report for the period ending June 30, and an annual report reflecting activity from July 1 of the previous year to June 30 of the current year ie. (July 1, 2005 to June 30, 2006). The annual report must be published in the next newsletter or posted on the web-site

Motion: R. Sandoz
Second: L. Perrott
PASSED

VII. Regional Congresses

Kelly presented a check to Cori Rizzo for Region 3 Congress. The Congress was both a financial and educational success. The office staff is looking forward to servicing all the regions next year. Kathy Kelly requested that the RC's submit a choice of 2 locations and 2 dates for 2007 . Promotion at the State and Regional level needs to improve in order to increase participation. Kathy Ostberg will be a great asset to this project.

VIII. State Chairman's Workshop

The committee addressed the agenda for the State Chairmen Workshop and went over the preparations.

IX. Calendar

The Women's Administrative Committee will plan to meet at 2007 JO Nationals on Sunday evening and continue on Monday. May 20th and on May 21st in Mason, Ohio.

X. Educational Services – Kathy Feldmann

USA Gymnastics has hired Carisa Laughon as Director of Education. Laughon has a degree in finance and has much project manager experience. Tania Heath will be Education Manager. The USA Gymnastics University will be developed for each discipline. Each will be their own 'college' in the University. USA Gymnastics will be hosting the first FIG Level 3 Academy in the US. The event will be conducted Nov 3-8 in Houston. Women's National Team Coaches will be invited. The Women's High Performance Coaching Seminar will be held in conjunction with the FIG Academy and will allow us to include (as audits) up to 30 more coaches in the program. The audits will not receive an FIG certification, but attendance will be considered in the USA Gymnastics University Tracking and will be able to be done in membership files.

Feldmann discussed improvements in web site and the online registration process. We will be able to do group registrations as well as individual.

XI. A-1 Awards

Toni from A-1 Awards gave everyone a brochure. Discussion was held, relative to personalizing the ribbons or adding a charm to the state or regional medal. Any additions to the USA Gymnastics medal will incur increased cost. Any request for additions to the state or regional medal (charms or ribbon) should be sent to Kathy Ostberg.

~~**Motion to eliminate with the Silver Quill Award for next year.**~~

Motion R. Sandoz
Second J. Schlott
In favor 1, Against 4, Abstain 3
Motion withdrawn

XII. New Business

Ostberg reminded the committee of the duty and obligation to attend meetings when you serve in an elected position.

Motion that State Chair workshop be conducted on Wednesday at National Congress, Aug 15, 2007.

Motion: C. Rizzo
Second: R. Sandoz
PASSED

Recommendation to the Women's Program Committee: Add to the Duties and Responsibilities of the State Administrative Committee Chair , that the SACC or a designated proxy will attend National and Regional Congresses and all designated meetings, with travel and expenses funded by the state account.

Motion: R. Sandoz
Second: D. Kornegay
PASSED

The meeting adjourned at 12:00 noon

