



2020-2021 Parent How-To Guide

Parents/guardians are required to purchase memberships for all minor members under 18 years old.

Minor Membership Renewal (17 & under)

- Step 1: Parent/guardian logs in to usagym.org with their username and password. *Note: If you do not know your username, email membership@usagym.org.*
- Step 2: Click Member Services on top tool bar.
- Step 3: Select “My Profile” on the left toolbar.
- Step 4: Select “Purchase 2020-2021 Membership” at the top of the page.
- Step 5: Select the appropriate membership to purchase. Questions about what membership type to select? [Click here](#).
- Step 6: Review the membership information and click “Continue”.
- Step 7: Review and edit all information then click “Continue”.
- Step 8: Review Safe Sport information and click the acknowledgement.
- Step 9: Review the membership agreement, agree to the terms, and click “Submit”.
- Step 10: Edit billing information, contact information and enter payment.
- Step 11: Click “Submit Payment”.
- Step 12: You will be redirected to a transaction confirmation page. You will receive a purchase confirmation and purchase receipt by email.

Minor New Membership Purchase (17 & under)

- Step 1: Parent/guardian will create a profile on usagym.org. Click “Member Login” and select “Register here”. *Note, you will use your own, parent/guardian, information (name, date of birth, email address, address) to create the profile.*
- Step 2: Once you have logged in, select “Purchase 2020-2021 Membership” at the top of the page.
- Step 3: Select the appropriate membership to purchase under “For a new minor”. Questions about what membership type to select? [Click here](#).
- Step 4: Review the membership information and click “Continue”.
- Step 5: Review and edit all information then click “Continue”.
- Step 6: Review Safe Sport information and click the acknowledgement.
- Step 7: Review the membership agreement, agree to the terms, and click “Submit”.
- Step 8: Edit billing information, contact information and enter payment.
- Step 9: Click “Submit Payment”.
- Step 10: You will be redirected to a transaction confirmation page. You will receive a purchase confirmation and purchase receipt by email.

Other:

- To review and edit membership information, print a membership card or change club affiliations, access your My Profile page by logging into usagym.org with your username and password.
- To register for educational courses, the minor member will create their own member profile.
- To print your child's membership card, log in to our website, usagym.org, log in and go to your profile. Below your own information, you will see your child's name with a button to print the membership card.
- To add/remove a club affiliation:
 1. Go to usagym.org and login with your username and password.
 3. Once logged in, your name will appear in the gray bar. Click on your name to access your parent profile.

4. Underneath your personal info, **click on your child's name** to access his/her profile.
5. **On your child's profile**, use the "Add a Club" button (next to the word Organizations below your child's contact info) to search for his/her club. Check the box next to the club's name.
6. To remove a club from your child's record, click the "x" button next to that club's name.