



Transfer Request Form – Live Courses

- Use this form to transfer registration in a USA Gymnastics course to the same course on a different date/time.
- This form cannot be used to transfer from one type of course to another (i.e. U101 Safety/Risk Management to R102 Preschool Fundamentals).
- This form is to be used for live course registrations only. No refunds or transfers are given for online courses.
- Registration is the property of the individual; therefore registrations cannot be transferred to another person.
- Transfer requests must be received by USA Gymnastics two weeks prior to the new course or late registration fees will apply.
- Processing fee for transfer request is \$15.

Name of course registrant: _____ USAG #: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

- Course : U101 Safety/Risk Management (live course)
 R102 Preschool Fundamentals: Hands on Training (HOTPS)
 R103 School Age: Hands on Training (HOTSA)
 W200 Development Coaches Course: Hands on Training (HOTD)
 Other: _____

1. Please cancel my registration in the following course:

Course Code/Date/Location: _____

2. And register me for the following course instead:

Course Code/Date/Location: _____

I acknowledge that my registration will be transferred from the course listed in line 1 above to the course listed in line 2. **Transferring courses has a processing fee of \$15.**

Visa or Other _____ Card # _____ Exp. _____

Print Cardholder Name _____

Email for Credit Card: _____

Or make checks payable to USA Gymnastics.

Please return this form to USA Gymnastics at the address, email or fax number below.

Signature of course registrant: _____ Date: _____

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